

Calendar

State Fiscal Year (July 1 – June 30)

July

- 1** Fiscal Year Begins
- 1** Record Odometer Readings for each transit vehicle prior to start of service (Unless recorded after end of service on June 30)
- 1** Contingency Fleet Plans due, if applicable
- Within 90 Days of Contract Start** Copy of Transit Service Contracts due
- 25** Regional/Small Urban System Quarterly Charter Report due
- 30** 4th Quarter Fuel Tax Report due
- 30** Large Urban System Quarterly Charter Report due *to FTA*
- 30** Large Urban Quarterly TEAM Reports (if in TMA) due *to FTA*

August

- 1** Large Urban System DBE (Next FFY) Goals due *to FTA*
- 15** 4th Quarter Statistical Report or Year End Statistical Report due
- 15** Year End Odometer Report due

September

October

- 1** Intercity Bus Applications due
- 1** ICAAP Applications due *to Office of Systems Planning*
- 1** Second round of Public Transit Infrastructure Grant applications due (If funding still available)
- 25** Regional/Small Urban System Quarterly Charter Report due
- 30** 1st Quarter Fuel Tax Report due
- 30** Regional/Small Urban System DBE (April-September) Semi-Annual Reports due
- 30** Large Urban System Quarterly Charter Report due *to FTA*
- 30** Large Urban Quarterly TEAM Reports (if in TMA) due *to FTA*
- 30** Large Urban Annual TEAM Reports (if in 50,000-200,000 UZA) due *to FTA*

November

- 15** 1st Quarter Statistical Report due
- 30** Large Urban NTD Reports due *to NTD*

December

- 1** Large Urban System DBE (April-September) Semi-Annual Report due *to FTA*
- During Month** Next Fiscal Year STA and FTA 5310 & 5311 Forecasts announced

January

- 25** Regional/Small Urban System Quarterly Charter Report due
- 30** 2nd Quarter Fuel Tax Report due
- 30** Large Urban System Quarterly Charter Report due *to FTA*
- 30** Large Urban TEAM Quarterly Reports (if in TMA) due *to FTA*

February

- 1** Draft Passenger Transportation Plans due *to Office of Systems Planning*
- 15** 2nd Quarter Statistical Report due
- 15** Regional/Small Urban System MIS Drug & Alcohol Report (Previous Calendar Year) due

March

- 15** Large Urban System MIS Drug & Alcohol Report (Previous Calendar Year) due *to FTA*

April

- 1** Consolidated Transit Funding Public Hearings due
- 25** Regional/Small Urban System Quarterly Charter Report due
- 30** 3rd Quarter Fuel Tax Report due
- 30** Regional/Small Urban System DBE (October-March) Semi-Annual Reports due
- 30** Triennially, Regional/Small Urban System DBE Projection Worksheet (for next three Federal Fiscal Years, October 1 – September 30) due
- 30** Large Urban System Quarterly Charter Report due *to FTA*
- 30** Large Urban Quarterly TEAM Reports (if in TMA) due *to FTA*

May

- 1** Consolidated Transit Funding Applications (including Statewide 5339, 5310, 5311, and Public Transit Infrastructure Grant) due
- 1** Passenger Transportation Plans due
- 15** 3rd Quarter Statistical Report due

June

- 1** Large Urban System DBE (October-March) Semi-Annual Report due *to FTA*
- 15** Triennially, State and Large Urban System DBE (Next three FFYs) Goals Published for Comment (45 days before August 1)
- 30** A-133 Audit (Previous State Fiscal Year) due
- 30** Record vehicle odometer readings at end of service or prior to start of service on July 1
- 30** End of Fiscal Year

Miscellaneous

- Within 90 Days of Contract Start** Copy of Transit Service Contracts due
- Two (2) Weeks Prior to Training** Application for Training Fellowships due
- Within 60 Days after Training** Fellowship Reimbursement Requests due
- Accepted Anytime** AMOCO Loan Applications
- Accepted Anytime** State Transit Assistance Special Project Applications
- Within 45 Days after Accepting New Vehicles under a Statewide Grant** Posting of Replaced Vehicles on Iowa DOT Classifieds due

*Please Note: All applications, reports, etc. due to the Iowa DOT Office of Public Transit, unless otherwise indicated.