

**REQUEST FOR PROPOSALS (“RFP”)  
PARATRANSIT SERVICE  
COUNCIL BLUFFS, IOWA**

The City of Council Bluffs Special Transit Service (STS) is requesting proposals from interested parties that wish to provide the paratransit service for the City of Council Bluffs (“City”)

The paratransit service will mostly be provided by 4 vehicles, light duty buses, leased from STS. All vehicles are lift-equipped and compliant with the Americans with Disability Act (“ADA”). The contractor would provide approximately 16,000 one-way trips annually to the disabled residents of the City. Services provided must be open to the public and conform to the Federal Transit Administration’s drug and alcohol testing, Equal Employment Opportunity, Commercial Drivers License, Disadvantaged Business Enterprise and other mandates. If awarded a contract, the business or agency shall coordinate services consistent with STS’s responsibilities under chapter 324(A) of the Code of Iowa and to the maximum extent practical within the City.

To obtain a copy of this RFP and for any questions, please contact:

Claudia Rodenburg  
Administrative Assistant  
Public Works Department  
209 Pearl  
Council Bluffs Iowa 51503  
712-328-4634

These proposals will be evaluated on (1) the total cost and additional costs over the term (25) points; (2) experience and performance in providing para-transit service (25 points); (3) Contractor’s character, integrity, reputation, judgment and efficiency (25 points); (4) qualifications of the lead person and the lead person’s supervisor (15 points); and (5) sufficiency of the Contractor’s financial resources (10 points).

Requests for clarifications, exceptions and approval equals to this solicitation must be made in writing and received by no later than Wednesday, April 4, 2012 at 5:00 p.m. Responses shall become part of this solicitation and will be sent by mail or email to all contractors having this solicitation. Responses will be sent on or before April 18, 2012. Proposals will be due at 5:00 p.m. on Friday, April 27, 2012.

By Order of the City Council

Of the

City of Council Bluffs, Iowa

Marcia Worden, City Clerk