Non-government employee registration instructions paying by check

Step #2

Find...

The name, date, and time of the course you want to register for

In the registration book.

Step #3

Go to...

Iowa DOT U

Register for a username and password...

If you already have a user name and password go to Step 4.

Select "Register Here" at the bottom of the page.

Complete the registration information. Note the required information, indicated in red and with an asterisk (*), and click "Save."

Be sure to remember the username and password you chose. You will use this anytime you log in to Iowa DOT U.

Step #4

Log in with the user name and password you chose.

The "My Courses" screen will appear. It will show courses you are currently registered for.

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Step #5

Register for a course...

Click on the calendar icon button at the top.

Find the date and time of the course you would like.

Click on the course.

- Iowa DOT U step 1: Select "Check" in the "Payment Mode" box.
- Iowa DOT U step 2: Read and accept the cancellation/refund policy at the top of the screen.
- Iowa DOT U step 3: Click the "Enroll" button at the top right.

Step #6

Mail your check to:
Iowa DOT
Attn: Brian Squier
800 Lincoln Way
Ames, IA 50010

You're finished!

You will receive an email confirmation notice for each class you enrolled in.