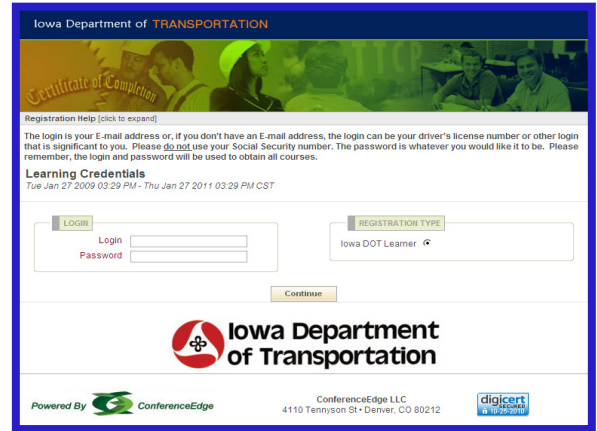


To enroll in web-based training, just follow these simple steps:

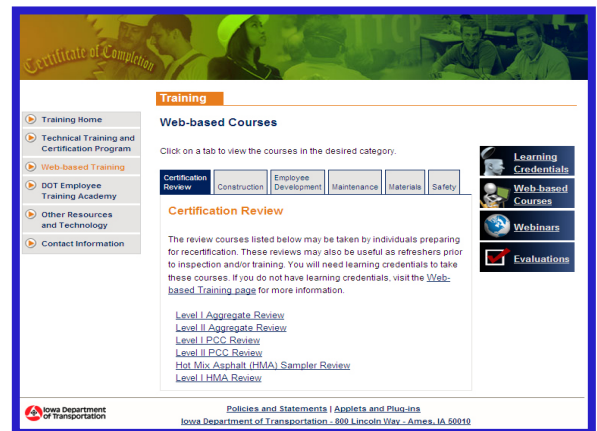
- 1) Go to <http://www.iowadot.gov/training/index.html>.
- 2) Click on “Web-based Training Courses”.
- 3) Click on “Learning Credentials”.
- 4) Follow the instructions to set up a username and password.
- 5) Click on “Continue”.
- 6) Fill in the section titled “Attendee Information”.
- 7) Click on “Continue”.
- 8) Click on “Continue”.
- 9) You should now be on a screen that says “Registration Complete”. Remember your username and password. You will use those to log-in every time you want to take a web class. You will not need to do this process again.



The screenshot shows the 'Learning Credentials' registration page for the Iowa Department of Transportation. It includes a header with the department's name and a banner image. Below the banner, there is a 'Registration Help' link and a paragraph explaining the login process. A 'Learning Credentials' section shows the current date and time. The main area contains a 'LOGIN' section with fields for 'Login' and 'Password', and a 'REGISTRATION TYPE' dropdown menu set to 'Iowa DOT Learner'. A 'Continue' button is located below these fields. At the bottom, there is a logo for the Iowa Department of Transportation, a 'Powered By' section for ConferenceEdge, and a 'digiCert' logo.

You are now ready to take web based courses:

- 1) Go to <http://www.iowadot.gov/training/index.html>.
- 2) Click on “Web-based Training Courses”.
- 3) Click on “Web-based Courses”.
- 4) Clicking on the light gray tabs will take you to the course listings for each labeled subject area.
- 5) Click on the name of the course you wish to take.
- 6) Enter your username and password.
- 7) Click on “Login”. Your course will begin!



The screenshot shows the 'Web-based Courses' page for the Iowa Department of Transportation. It features a 'Training' header and a 'Web-based Courses' section. A sidebar on the left contains a list of links: Training Home, Technical Training and Certification Program, Web-based Training, DOT Employee Training Academy, Other Resources and Technology, and Contact Information. The main content area has a 'Click on a tab to view the courses in the desired category.' section with tabs for Certification Review, Construction, Employee Development, Maintenance, Materials, and Safety. Below this, there is a 'Certification Review' section with a paragraph explaining the review process and a list of review courses: Level I Aggregate Review, Level II Aggregate Review, Level I PCC Review, Level II PCC Review, Hot Mix Asphalt (HMA) Sampler Review, and Level I HMA Review. A right sidebar contains links for Learning Credentials, Web-based Courses, Webinars, and Evaluations. The footer includes the Iowa Department of Transportation logo, a link to Policies and Statements, and the address: 800 Lincoln Way, Ames, IA 50010.