

To enroll in web-based training, just follow these simple steps:

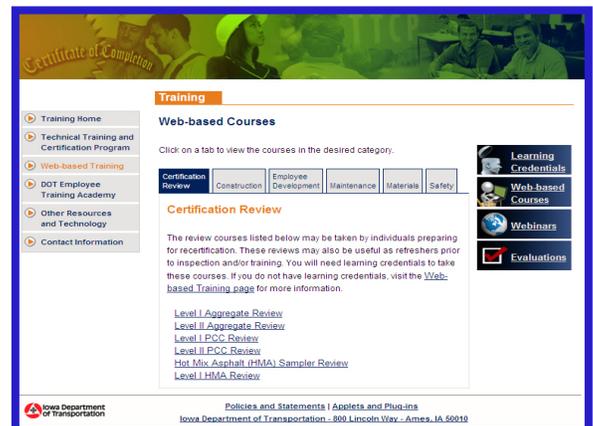
- 1) Go to <http://www.iowadot.gov/training/index.html>.
- 2) Click on “Web-based Training Courses”.
- 3) Click on “Learning Credentials”.
- 4) Follow the instructions to set up a username and password.
- 5) Click on “Continue”.
- 6) Fill in the section titled “Attendee Information”.
- 7) Click on “Continue”.
- 8) Click on “Continue”.
- 9) You should now be on a screen that says “Registration Complete”. Remember your username and password. You will use those to log-in every time you want to take a web class. You will not need to do this process again.



The screenshot shows the 'Learning Credentials' registration page. At the top, it says 'Iowa Department of TRANSPORTATION'. Below that is a banner with a 'Certificate of Completion' and a photo of people. A 'Registration Help' link is provided. A note explains that the login is the user's E-mail address or driver's license number, and the password is whatever they want. The page is dated 'Tue Jan 27 2009 03:29 PM - Thu Jan 27 2011 03:29 PM CST'. There are two main sections: 'LOGIN' with fields for 'Login' and 'Password', and 'REGISTRATION TYPE' with a dropdown menu set to 'Iowa DOT Learner'. A 'Continue' button is at the bottom. The footer includes the Iowa Department of Transportation logo, 'Powered By ConferenceEdge', and contact information for ConferenceEdge LLC at 4110 Tennyson St., Denver, CO 80212. There is also a 'digicert' logo.

You are now ready to take web based courses:

- 1) Go to <http://www.iowadot.gov/training/index.html>.
- 2) Click on “Web-based Training Courses”.
- 3) Click on “Web-based Courses”.
- 4) Clicking on the light gray tabs will take you to the course listings for each labeled subject area.
- 5) Click on the name of the course you wish to take.
- 6) Enter your username and password.
- 7) Click on “Login”. Your course will begin!



The screenshot shows the 'Training' page. It has a navigation menu on the left with items like 'Training Home', 'Technical Training and Certification Program', 'Web-based Training', 'DOT Employee Training Academy', 'Other Resources and Technology', and 'Contact Information'. The main content area is titled 'Web-based Courses' and includes a 'Click on a tab to view the courses in the desired category.' section with tabs for 'Certification Review', 'Construction', 'Employee Development', 'Maintenance', 'Materials', and 'Safety'. The 'Certification Review' tab is active, showing a list of review courses: 'Level I Aggregate Review', 'Level II Aggregate Review', 'Level I PCC Review', 'Level II PCC Review', 'Hot Mix Asphalt (HMA) Sampler Review', and 'Level I HMA Review'. On the right side, there are icons for 'Learning Credentials', 'Web-based Courses', 'Webinars', and 'Evaluations'. The footer contains the Iowa Department of Transportation logo and contact information: 'Policies and Statements | Applets and Plugins | Iowa Department of Transportation - 800 Lincoln Way - Ames, IA 50010'.