

Date Bids Due 1/28/2015		Time of Bid Opening 1:00 PM	Bid Opening Location 800 Lincoln Way, Ames, IA	
Proposal Number 13588	Description 5 Passenger and Specialty Vans			
Contract to Begin	Date of Completion	Proposal Guaranty Amount \$0.00		Liquidated Damages \$0.00
Purchasing Agent Zachary Gillen	E-Mail Address zachary.gillen@dot.iowa.gov	Phone 515-239-1347	Fax 515-239-1538	
Company Name			Federal Tax ID	
Street Address		City	State	Zip Code
Supplier Contact (type or print)	E-Mail Address	Phone	Fax	
Supplier agrees to sell items/services at the same prices under the same terms and conditions to any other state agency, Regent or Political Subdivision upon request. Please check Yes or No. <input type="checkbox"/> YES <input type="checkbox"/> NO			Are you a Iowa Targeted Small Business? <input type="checkbox"/> YES <input type="checkbox"/> NO	

GENERAL INFORMATION

This bid package includes the proposal, schedule of prices, standard terms and conditions, supplemental terms, specifications, mailing label and other information you need to prepare your bid. The pages of the document labeled "Bid response" must be typed or completed in ink, signed, and returned in a flat style envelope prior to the bid opening date and time. Please use the furnished mailing label, or indicate on your return bid by marking "Iowa Department of Transportation, proposal number & letting date" on the outside of the return envelope. The bidder may personally deliver, mail, or select a carrier that ensures timely delivery. **Faxed bids will not be accepted.**

If required, each bid must be accompanied by a proposal guaranty in an accepted form, in the sum indicated above. Refer to the Standard Terms and Conditions for the accepted forms in which the proposal guaranty requirement may be fulfilled. Bids lacking a required proposal guaranty will not be considered for award. If the contractor fails to enter into a formal contract within fifteen (15) days after award is made, the proposal guaranty may be retained by the State.

PROPOSAL STATEMENT

The entire contents of this Proposal, Addendums to the Proposal, Specifications, Supplemental Terms and Conditions, Standard Terms and Conditions, and Schedule of Prices shall become part of the contract.

We promise to enter into a contract within fifteen (15) days after award or forfeit the proposal guaranty furnished herewith.

We promise to furnish all materials, equipment and/or services specified, in the manner and the time prescribed, at prices hereinafter set out.

We certify that we have not, either directly or indirectly, entered into any agreement or participated in any collusion or otherwise taken any action in restraint of free competition; that no attempt has been made to induce any other person or firm to submit or not to submit a bid; that this bid has been independently arrived at without collusion with any other bidder, competitor, or potential competitor; and that this bid has not been knowingly disclosed prior to the opening of bids to any other bidder or competitor.

We certify that all materials, equipment and/or services proposed meet or exceed the specifications and will be supplied in accordance with the entire contents of this proposal.

We promise to complete the contract within the contract period, or pay any liquidated damages, if stipulated, for each calendar day as set forth in the bid documents.

Signed: _____ **Date:** _____



**Iowa Department of Transportation
Standard Terms and Conditions For
Bid Proposals/Contracts
-FORMAL-**

Formal is the procurement process required by Iowa law when the estimated, aggregate amount of the purchase equals or exceeds \$50,000.

The entire contents of this bid proposal shall become a part of a contract or purchase order. In case of a discrepancy between the contents of the bid documents, the following items listed by descending order shall prevail:

- Addendums to the bid proposal
- Bid Proposal-
- Schedule of Prices
- Specifications
- Plans and Drawings
- Supplemental Terms and Conditions
- Standard Terms and Conditions

(Example - if a statement in the specifications contradicts a statement in the Standard Terms and Conditions, the statement in the specifications shall apply)

Preparation of Bid Response: All bid responses must address all aspects of the proposal including clearly answering all questions within the proposal. Bid responses must be typed or completed in ink and submitted on the forms supplied by the Iowa DOT.

Bid responses must be signed and received prior to the bid opening date and time as indicated on the Bid Response cover page or bid opportunity. The signed, submitted quotation or bidder's proposal shall become the official bid response to be considered for award.

No email, fax or web link bid responses will be accepted. Bid Responses must be signed, sealed and delivered in person or by a mail courier that ensures timely delivery.

A. Bid Proposal

1. **Bid Opening:** Bid openings are made public and conducted at the Iowa DOT, Ames complex unless otherwise specified. Bid responses received after the time of the bid opening will be returned unopened and considered non-compliant.
2. **Communications:** Questions concerning this proposal should be directed to the purchasing agent listed on the bid proposal. Inquiries can be written, phoned, or faxed. In all cases, written communication will take precedence over verbal communication
3. **Proposal Guarantee:** If required, the bid response page will indicate the amount required to be included in the bid response. A Proposal Guarantee can be supplied in one of the following ways: **(1)** Certified check or credit union certified share draft, cashier's check, or bank draft, drawn on a solvent bank or credit union. Certified checks and certified share drafts shall be drawn and endorsed in the amount indicated. Checks or drafts shall be made payable either to the Iowa Department of Transportation (Iowa DOT) or to the bidder. If payable to the bidder, the check or draft shall be endorsed without qualifications to the Iowa DOT by the bidder or an authorized agent. **(2)** An insurance or surety company may be retained to provide a bond in fulfillment of the proposal guarantee requirement. A properly completed and signed copy of the Proposal Guarantee (*Form 131084*) must accompany the bid. **The Iowa DOT's Proposal Guarantee form must be used; no other forms or formats will be accepted.**
4. **Pricing and Discount:** Unit prices shown on the bid/response shall be quoted as the price per unit (e.g., gal., case, each, etc.) as stated in the bid proposal. If there is a discrepancy between the unit bid prices, extension, or total amount of bid, the unit prices shall prevail. Unless otherwise indicated, prices shall be firm for the duration of the contract or purchase. Discounts for early payment are allowed, but not considered in award of the contract.

5. **Acceptance/Rejection:** The Iowa DOT reserves the right to accept or reject any or all bids and to waive irregularities or technicalities, provided such waiver does not substantially change the offer or provide a competitive advantage to any supplier(s). The Iowa DOT also reserves the right to accept that bid which is deemed to be in the best interests of the state. Any unauthorized changes, additions, or conditional bids including any ties to another bid or proposal or any reservations about accepting an award or entering into a contract, may result in rejection of the bid. Bids must remain available for award for thirty (30) days from date of bid opening.
6. **Bid Results & Disclosure:** Bid tabulations will be posted on the DOT website at www.iowadot.gov/purchasing under the *Bid Award* link referencing the proposal number with an award recommendation indicated. At the conclusion of the selection process, the contents of all received bid responses will be placed in the public domain and be open to inspection by interested parties, according to state law. Trade secrets or proprietary information that are recognized as such and are protected by law may be withheld if clearly identified as such in the proposal.
7. **Quality:** All material shall be new and of first quality. Items which are used, demonstrators, refurbished, obsolete, seconds, or which have been discontinued are unacceptable without prior written approval by the Iowa DOT.
8. **Recycled Content:** The Iowa Code encourages purchase of products and materials with recycled content, including but not limited to paper products, oils, plastic products, compost materials, aggregate, solvents, and rubber products. Recycled items or alternatives must be noted in the bid response, if known.
9. **Shipping Terms:** Deliveries shall be F.O.B. Destination unless otherwise specified. All deliveries shall be accompanied by a packing slip indicating the Supplier, quantities shipped, and the purchase order number(s). All delivery charges shall be included in the bid price and paid by the Supplier. No collect C.O.D. deliveries shall be accepted. When entering into a contract, the Supplier shall notify the freight company that all freight and delivery charges are to be prepaid by the Supplier. Goods delivered to the Iowa DOT Distribution Center at 800 Lincoln Way, Ames, IA shall be received between the hours of 7:30 a.m. and 3:30 p.m. on any day except Saturday, Sunday, or a holiday. For deliveries to other Iowa DOT locations, the Supplier may contact the destination location for available times to deliver as not all Iowa DOT locations have the same business hours. The Iowa DOT will not be liable for any freight claims or unpaid freight bills arising from contract or purchase order issues.

B. Award

The binding agreement (award) may be issued in the form a purchase order or contract or both depending on the requirements and complexity of the agreement.

1. **Method of Award:** Award shall be made to the lowest responsible, responsive bidder whose bid meets the requirements of the solicitation and is the most advantageous to the Iowa DOT unless otherwise specified. An Iowa bidder will be given preference over an out-of-state bidder when bid responses are equal in all aspects and are tied in price. By virtue of statutory authority preference will be given to products and provisions grown and coal produced within the State of Iowa.
2. **Award Protests:** Protests of award recommendations are to be addressed to the Director of Purchasing, and shall be made in accordance with paragraph 761--20.4(6)"e" of the Iowa Administrative Code.
3. **Contracts:** Successful contractor(s) may be sent either a formal Contract, Notification of Award or purchase order as confirmation of acceptance and award. Any of these binding agreements shall be for the term stated in the bid proposal or on a purchase order and may be renewed for additional period(s) under the same terms and conditions upon mutual agreement as defined. The successful bidder may not assign a contract to another party without written authorization from the Iowa DOT Purchasing Section. A service contract, including all optional renewals, shall not exceed a term of six years unless a state agency obtains a waiver of this provision pursuant to rule 11-11B.16 (8A).
4. **Payment Terms:** The Iowa DOT typically pays properly submitted vendor invoices within thirty (30) days of receipt, providing goods and/or services have been successfully delivered, installed or inspected (if required), and accepted. Invoices presented for payment must be only for quantities received by the Iowa DOT and must reference the purchase order number to be submitted for processing.

5. **Default:** Failure of the Supplier to adhere to specified delivery schedules or to promptly replace rejected materials shall render the Supplier liable for all costs in excess of the bid price when alternate procurement is necessary. This shall not be the exclusive remedy and the Iowa DOT reserves the right to pursue other remedies available to it by law or under the terms of the binding agreement.
6. **Default:** Failure of a Contractor other than a Supplier to meet any specified project completion deadline shall render the Contractor liable for all costs incurred by DOT that were: a) necessary to meet said deadline; or b) necessary to complete said project after said deadline. This shall not be the exclusive remedy and the Iowa DOT reserves the right to pursue other remedies available to it by law or under the terms of the agreement.

C. General

1. **Administrative Rules:** For Additional details on the rules governing the actions of the Iowa DOT Purchasing Section, refer to 761 IAC, Chapter 20, Iowa Administrative Code, entitled "Procurement of Equipment, Materials, Supplies and Services".
2. **Affirmative Action:** The Contractor (and also subcontractor, vendor or supplier) is prohibited from engaging in discriminatory employment practices forbidden by federal and state law, executive orders and rules of the Iowa Department of Management, pertaining to equal employment opportunity and affirmative action. Contractor may be required to have on file a copy of their affirmative action program, containing goal and time specifications. Contractors doing business with Iowa in excess of \$5,000 annually and employing 50 or more full time employees may be required to file with the Iowa Department of Management a copy of their affirmative action plan. Failure to fulfill these non-discrimination requirements may cause the contract to be canceled and the contractor declared ineligible for future state contracts or subject to other sanctions as provided by law or rule.
3. **Applicable Law:** The contract shall be governed under the laws of the State of Iowa. The contractor shall at all times comply with and observe all federal and state laws, local laws, ordinances, and regulations which are in effect during the period of a contract and which in any manner affect the work or its conduct. Any legal action relating to a contract shall only be commenced in the Story County, Iowa, District Court or the United States District Court for the Southern District of Iowa.
4. **Conflict of Interest:** No state or county official or employee, elective or appointive shall be directly or indirectly interested in any contract issued by the Iowa DOT, see Code of Iowa 314.2.
5. **Debarment and Vendor Suspension:** By submitting a proposal, the contractor is certifying that it and its principals and/or subcontractors are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by the State of Iowa or any Federal department or agency.
6. **Equal Opportunity:** Firms submitting bids must be an "Equal Opportunity Employer" as defined in the Civil Rights Act of 1964 and in Iowa Executive Order Number Thirty-four.
7. **Infringement:** Goods shall be delivered free of the rightful claim of any third party by way of infringement. Contractor shall indemnify and save harmless the State of Iowa and the Iowa DOT against all claims for infringement of, and/or royalties claimed under, patents or copyrights on materials and equipment furnished under this bid.
8. **Records Audit:** The contractor agrees that the Auditor of the State of Iowa or any authorized representative of the state, and where federal funds are involved, the Comptroller General of the U.S. Government, shall have access to and the right to examine, audit, excerpt, and transcribe any directly pertinent books, documents, papers, and records of the contractor relating to orders, invoices, or payments of a contract or purchase order.
9. **Targeted Small Businesses:** The Iowa DOT seeks to provide opportunities for women and/or minority small business enterprises. To apply for certification as an Iowa Targeted Small Business, contact the Iowa Department of Inspection and Appeals (515-281-5796). Contractors shall take documented steps to encourage participation from Targeted Small Businesses for the purpose of subcontracting and supplying of good or services or both.
10. **Taxes:** Prices quoted shall not include state or federal taxes from which the state is exempt. Exemption certificates will be furnished upon request.
11. **Termination:**
 - **Termination Due to Lack of Funds or Change in Law**
The Iowa DOT shall have the right to terminate this Contract without penalty by giving thirty (30) days written notice to the vendor as a result of any of the following:
 - Adequate funds are not appropriated or granted to allow the Iowa DOT to operate as required and to fulfill its obligations under contract.
 - Funds are de-appropriated or not allocated or if funds needed by the Iowa DOT, at the

Iowa DOT's sole discretion, are insufficient for any reason.

- The Iowa DOT's authorization to operate is withdrawn or there is a material alteration in the programs administered by the Iowa DOT.
- The Iowa DOT's duties are substantially modified.

Following a 30 day written notice, the Iowa DOT may terminate a binding agreement in whole or in part without the payment of any penalty or incurring any further obligation to the Supplier. Following termination upon notice, the Supplier shall be entitled to compensation upon submission of invoices and proper proof of claim for goods and services under contract up to and including the date of termination.

**Iowa Department of Transportation
SUPPLEMENTAL TERMS & CONDITIONS
For
5 Passenger and Specialty Vans
Proposal No.: 13588
Letting Date: January 28, 2015**

Purchase Orders

A Purchase Order will be issued to the awarded Vendor based on lowest life cycle cost evaluation.

Evaluation of bids and Life Cycle Costing (LCC)

It is the intent of the State of Iowa to award a contract to the vendor(s) whose bid results in the lowest total cost during the period of ownership of the vehicle(s) purchased. In determining the LCC of a motor vehicle, the costs shall be determined on the basis of the bid price, the resale value and operating costs (fuel) based on a usable life of five (5) years and 75,000 miles.

For the purpose of this procurement, the following contract award formula may be used:

$$\text{LCC} = \text{B} + (\text{G}/\text{MPG}) - (\text{R} * 0.7473)$$

LCC = Life Cycle Cost, Contract Award

B = Base bid (and options where specified)

G = Projected Fuel Expenditure

MPG = Miles per Gallon (EPA Highway)

R = Resale Value (where applicable), adjusted to present value.

0.7473 = Present Value Factor.

The formula is predicated upon the use of the following definitions, criteria, and resources:

1. It is assumed that vehicles will be driven 15,000 miles annually.
2. Fuel costs shall be based upon the current EPA Highway estimated miles per gallon for the vehicle bid.
3. Future gasoline prices are taken from US Energy Information Administration Annual Energy Outlook 2014. Data is located under “**Refined Petroleum Product Prices 8/**” use “**Motor Gasoline 4/**”.
4. All cost data will be adjusted to present value by utilizing a discount factor of 6.0 percent per year.

<u>Year</u>	<u>Miles</u>	* <u>Gasoline*</u>	<u>Present Value Factor</u>	= <u>Totals</u>
2015	15,000	3.314	0.9434	46,896.41
2016	15,000	3.175	0.8900	42,386.25
2017	15,000	3.252	0.8396	40,955.69
2018	15,000	3.300	0.7921	39,208.95
2019	15,000	3.340	0.7473	37,439.73

G = 206,887.03

The resale value of the vehicles bid shall be the sixty month projected used car value as published in the current issue of the Hearst, Black Book Residual Value Guide. The following criteria, in order, shall be used in the evaluation process of the bids as of the Letting Date, January 28, 2015 at 1:00 p.m.

1. If all vehicles bid for an item have current information published in Black Book, the State shall use Black Book for the 60 month projected resale value in our Life Cycle Cost formula.
2. If the make/model year of a vehicle bid for an item has no current information published in Black Book, the State shall use the previous model year for all vehicles bid for that item and use the 48 month projected resale value in our Life Cycle Cost formula.
3. If the make/model year of the vehicle bid for an item has no 60 month or 48 month projected used car value information available, the State shall then use the resale value determined by the N.A.D.A publication's average trade-in value at three (3) years.
4. If a Dealer bids a brand new make/model that has no current or historical projected resale data, but does have fuel economy published in the current EPA Fuel Economy Guide as of the Letting Date, the State shall use only the fuel economy for all vehicles bid for that item in our Life Cycle Cost formula. If a brand new make/model has no current or historical projected resale data and also no estimated MPG published as of the Letting Date, that vehicle will be disqualified.
5. If a Dealer bids a vehicle that is a model year newer than the State has requested in the formal RFB and that model year has no current projected resale information available in Black Book, the State shall drop that model year by one (1) year to equal the model year requested. The State shall then start the evaluation process for all vehicles bid for that item as per above listed criteria, in that order.

Life Cycle Costing Example

The following is a fictitious example of LCC to determine the present value of total life cycle costs. Standard ½ ton pickup, 6 cyl. gas engine, automatic transmission.

LCC =	18,601.00 + (206,887.03/21) - (10,000 * 0.7473)
B =	Bid price: \$18,601.00
G =	Projected Fuel Total Cost: \$206,887.03
MPG =	EPA Highway MPG Estimate: 21 MPG
R =	5 Year Old Resale Value: \$10,000.00
LCC =	Life Cycle Cost, Contract Award: \$20,979.76

Warranty

The Manufacturer shall guarantee to furnish all warranty services gratis at franchised dealers within the State of Iowa. The Manufacturer shall warrant the vehicle for 36 months 36,000 miles Bumper to Bumper with no deductible. If the manufacturer's standard retail warranty exceeds this term, the standard warranty shall apply. The warranty period shall begin on the date a vehicle is placed in service by a using agency of the State of Iowa. This warranty certificate or card shall be supplied with each vehicle delivered. The use of gasohol in gasoline powered vehicles shall not void warranty.

Alternatives or Exceptions

Any equipment being offered as an alternative to the specified make/model must be submitted on the enclosed form "Bidder's Request for Alternatives or Exceptions." The form must specifically state the requested alternative and be accompanied by adequate supporting information to evaluate the request.

The "Bidder's Request for Alternatives or Exceptions" form must be received in sufficient time *prior* to the bid opening to evaluate and respond with the appropriate action. It is suggested that any requests for alternatives be submitted either by e-mail or fax immediately upon receipt of the proposal in order to receive full consideration. Fair treatment to all vendors shall be the primary concern in evaluation of requests for proposed alternates, particularly those submitted just prior to the bid opening. **Do not submit "Bidder's Request for Alternative or Exceptions" with your bid response.**

Separate Bids

If the bidder wishes to quote prices on more than one make or model for an item in a proposal. The bidder shall copy the blank proposal and submit it as a separate bid proposal noted as an alt1 bid. Additional proposals may be submitted in the same envelope. If more than one proposal is offered per model, the differences in bid proposals at each price shall be noted in writing or it will be assumed that the lowest bid meets specification and the higher bid will not be considered.

Catalogs and Specifications

Accepted low bidders may be required to supply Catalogs after the letting, specifications sheets, interior and exterior color charts, or other literature giving detailed information of the item(s). The items shall be identified in the catalog, specification sheet, or literature by model name or number. Modifications or deviations from printed literature or accessory items not covered by printed literature shall be described in a written statement by model name or number. All items listed as standard shall be furnished.

Order Acknowledgment

Vendor shall provide the State with a written manufacturer's acknowledgment (Vehicle Order Request Detail) of all orders within ten (10) days after the receipt of the State's Purchase Order. These acknowledgments shall include all order and options codes for the vehicle(s) ordered. The printouts are to be E-mailed, mailed or faxed. They shall also provide the web site and assist in use of which will allow the orders to be tracked from the order date through delivery.

Pre-Delivery Service

Prior to delivery, each vehicle shall be completely serviced - unless otherwise specified. The servicing program shall include not less than the factories standard Per Delivery Inspection (PDI). Parts of this servicing program may be performed at the manufacturer's assembly plant if proper facilities are available there. Resident or non-resident contractors must perform pre-delivery and final servicing checkup, including final body clean-up, in the contractor's own shop or a facility approved by the State. Contractors shall furnish a complete servicing check list on above items with each vehicle at the time of delivery.

Data Sheet (Iowa DOT)

Prior to or at the time of the delivery of the first vehicle, a "Data Sheet" (One per group of vehicles) must be delivered to the following:

Iowa DOT - Office of Equipment Services, Attention: Mike Tjelmeland, Equipment Services

Delivery

Ninety calendar days are normally allowed for delivery on vehicle purchases. Vehicles are to be delivered by the contractor as designated on each purchase order, provided up to ninety days are allowed after receipt of the purchase order by the contractor.

Invoice(s), completed MCO's (Manufacturer's Certificate of Origin) and **State of Iowa Application for Certificate of Title, Form 411007 (02-10)**, and warranty documents are to accompany each unit delivered.

Receiving and Inspection

Units must be delivered in accordance with the governing specification. All units will be inspected by the State agency after delivery. If the units are rejected because of deficiencies, it shall be the vendor's responsibility to:

1. Pick up the vehicle(s), make the necessary correction(s) and redeliver the vehicles(s) for re-inspection. The vendor must arrange to have the necessary work done or an approved schedule set within 96 hours (exclusive of weekends and holidays) after receipt of written notification, otherwise; The State may make the necessary corrections at the vendor's expense.
2. Should serious deficiencies be found, the State of Iowa may require vendor to pick up rejected vehicle(s) and replace it with a non-deficient unit.
3. Acceptance will occur when the vehicle is received by the designated agency in full compliance with the specifications of the order and all documentation including Invoices, Completed MCO's and Application for Title, warranty documentation, and Data Sheets (when applicable) is received by the agency.
4. If poor workmanship and/or minor deviations exist, the State may withhold up to 20% of the contract price until the vendor has made all necessary corrections. Payment will not be processed on units delivered to the State that still require servicing by the vendor. The State may withhold the full amount of the contract price if, in its opinion, the unit contains major deviations from specification.

Payment Terms

The ordinary processing time for payment is 30-45 days from the later of delivery or invoice; however, in accordance with Iowa Code Section 421.40, the State shall not pay claims for interest on any purchase until the balance remains unpaid sixty (60) days following receipt of the claim or the satisfactory delivery, furnishing, or performance of the services, supplies, materials, or contract, whichever date is later. Interest shall then be paid at the rate not to exceed one (1) percent per month on the unpaid amount. The bidder may indicate payment terms on the bid cover sheet in appropriate space; however, interest must not exceed that permitted by Iowa Code section 421.40

Remedies upon Default

Any of the following events shall constitute cause for the State to declare a Vendor in default of its obligations under this contract:

1. Non-performance of this contract
2. Failure by Vendor to make substantial and timely progress toward performance of the contract
3. Failure of items provided by Vendor to meet the specifications noted herein including delivery timeframe
4. Breach of any term of this contract

The State shall issue a written notice of default providing therein for a fifteen-day period in which Vendor shall have an opportunity to cure, provided that cure is possible and feasible.

If, after opportunity to cure, the default remains, the State may do one or more of the following:

1. Procure goods or services in substitution from an alternate source and charge the difference between the contract price and alternate price to the defaulting vendor
2. Exercise any remedy provided by law
3. Immediately terminate Agreement

Vendor shall not be considered to be in default under this agreement, if performance is delayed or made impossible by an act of God, floods, fires, strikes, and similar events; but in each such case, the delay or improbability must be beyond the control and without the fault or negligence of Vendor.

The fact that delay resulted from a sub-vendors conduct, negligence or failure to perform shall not excuse Vendor from the provisions of this contract. Should the State obtain a money judgment against Vendor as a result of a breach of this agreement, Vendor consents to such judgment being set-off against monies owed Vendor by the State under this or any other contract.

Vendor Performance

All contractors will be evaluated on their performance by a committee of constituent State of Iowa agencies prior to the next solicitation of bids. Evaluation criteria will include, but not be limited to the following:

1. Meeting delivery requirements as specified.
2. Providing equipment as required.
3. Providing vehicles with clean interiors and exteriors.
4. Providing complete pre-delivery service.

In addition to all remedies available under law and as contained on this proposal, the State of Iowa may exercise its right to remove any vendor from the approved vendor list for a period of up to three years for failure to meet any or all of the above criteria.

4 FVN Group 3 - Extended Length Heavy Duty Cargo

EXTENDED FULL SIZE HEAVY DUTY PANEL CARGO VAN w/2 PASSENGER SEATING: Automatic Transmission

Line Number	Vehicle Specifications	State Package or Code Number	Price
Line 1	Either rear wheel drive or front wheel drive is acceptable.		\$0.00
Line 2	Front high back bucket seats w/colth upholstery.		\$0.00
Line 3	Factory installed Bluetooth. Dealer installed Bluetooth acceptable if not available from factory.		\$0.00
Line 4	Power door locks with remote keyless entry.		\$0.00
Line 5	Power mirrors, heated.		\$0.00
Line 6	2 extra key sets w/fob, 4 total complete functional sets.		\$0.00
Line 7	Air conditioning w/all required options.		\$0.00
Line 8	Tilt steering column, automatic speed control.		\$0.00
Line 9	Wipers, intermittent.		\$0.00
Line 10	12V power port.		\$0.00
Line 11	Power windows.		\$0.00
Line 12	Radio, AM FM w/internal clock. Delete satellite radio if standard.		\$0.00
Line 13	Daytime running lamps.		\$0.00
Line 14	Interior Lighting Package - Reading lights in front and additional lights in cargo area.		\$0.00
Line 15	Factory installed, rear backup camera.		\$0.00
Line 16	Engine: Base engine for model bid with specified options and accessories. If base is available as E85 flex-fuel, it must be provided. State: Cylinders _____ Liters: _____ Horsepower: _____ Torque: _____		\$0.00
Line 17	Heavy-duty battery.		\$0.00
Line 18	Higher output alternator, if available.		\$0.00
Line 19	Wheelbase: 146-inches minimum with a minimum overall length of 236-inches.		\$0.00
Line 20	Minimum GVWR of 8,900-pounds. State GVWR: _____ State Cargo Capacity: _____		\$0.00
Line 21	Heavy-duty suspension package.		\$0.00
Line 22	Increased interior height: 76-inches minimum.		\$0.00
Line 23	Increased cargo area: 322-cubic feet minimum.		\$0.00
Line 24	Auxiliary rear heater and air conditioning.		\$0.00
Line 25	Rubber front floor covering.		\$0.00
Line 26	Tires, all-season radials. Full size spare tire, jack and lug wrench, OEM mounted.		\$0.00
Line 27	Sliding side cargo door, passenger side, w/dark tinted window.		\$0.00
Line 28	Rear cargo doors, swinging dual panel w/dark tinted windows.		\$0.00
Line 29	Rear step bumper.		\$0.00
Line 30	Power 4-wheel anti-lock brakes.		\$0.00
Line 31	Automatic traction control.		\$0.00
Line 32	Exterior: DOT Orange - GM 9W4, Ford W5684E, Dodge TY5262 if available. If not available, white will be acceptable.		\$0.00
Line 33	Full interior liner package, Adrian Steel or pre-approved equal. Must be compatible with OEM cargo area door window packages (not windows all-around). Must include full door/side wall panels, front bulkhead, full headliner, front and rear dome lamps, full rubber cargo area floor mat. Quality shall be indistinguishable from OEM.		\$0.00
Line 34	Trailer tow package: Class IV receiver hitch, 2-inch shaft. 7-wire trailer wiring receptacle at hitch. Trailer brake controller.		\$0.00
Line 35	Please use the following lines for any price adjustments and comments on why price adjustments are necessary. Please reference manufacture codes.		
Line 36			\$0.00
Line 37			\$0.00
Line 38			\$0.00
Estimated Quantity:		1	
Delivery Charge. Per mile charge for anywhere in the State of Iowa. Use \$0.00 format			\$0.00
Delivered FOB: Iowa Department of Transportation Motor Pool, Ames.		Delivery Miles	Delivery Cost
Delivery Cost - Enter miles in whole number, MapQuest city to city -			
Line 39	Cost will be automatically calculated		\$0.00
Line 40	TOTAL PRICE EACH w/Delivery Cost		\$0.00
Below Information Must Be Provided to complete LCC			
Vehicle Make (i.e.: Ford, Chevrolet, etc.):			
Vehicle Common Model Name (i.e.: Impala, Silverado, Transit, etc.):			
Vehicle Exact Model Code (i.e.: R44, CC15653, RSKL52, etc.):			
Vehicle Trim Package Common Name (i.e.: XLT, SE, LT, etc.):			
Exact Trim Package Code Designation (i.e.: 617A, 25J, 2LT, 1WT, etc.):			
State Exact Engine Code (i.e.: 99L, LY6, EVE, etc.):			
State Exact Transmission Code (i.e.: MYD, DGQ, 44T, etc.):			
American Made (Yes/No):			
EPA Highway MPG Rating (if applicable):			

4 FVN Group 4 - Standard Length Window Van			
STANDARD FULL SIZE PASSENGER WINDOW VAN w/5 PASSENGER SEATING: Automatic Transmission			
Line Number	Vehicle Specifications	State Package or Code Number	Price
Line 1	Either rear wheel drive or front wheel drive is acceptable.		\$0.00
Line 2	Minimum GVWR of 8,800-pounds. State GVWR: _____ Minimum Cargo Capacity of 3,400-pounds. State Cargo Capacity: _____		\$0.00
Line 3	Wheelbase: Minimum 135 inches. Overall length not to exceed 225 inches.		\$0.00
Line 4	Largest available gas engine, E85 FFV - IF AVAILABLE STATE: Cylinders _____ Liters _____ Horsepower _____ Torque _____ LIST OTHER REQUIREMENTS:		\$0.00
Line 5	Air conditioning w/all required options.		\$0.00
Line 6	Tilt steering column, automatic speed control.		\$0.00
Line 7	Wipers, intermittent.		\$0.00
Line 8	Power 4-wheel anti-lock brakes.		\$0.00
Line 9	12-Volt power port.		\$0.00
Line 10	Power windows.		\$0.00
Line 11	Radio, AM FM w/internal clock. Delete satellite radio if standard.		\$0.00
Line 12	Daytime running lamps.		\$0.00
Line 13	Power door locks with remote keyless entry.		\$0.00
Line 14	Five passenger seating. Front captain chair seats, one quick-release 3-passenger bench seat directly behind, all with cloth upholstery. Folding arm rests on both captains chairs and all 3-passenger seats on door end, if available.		\$0.00
Line 15	Full Floor Carpeting & OEM Mats		\$0.00
Line 16	Full factory wagon insulations/trim package, to include door/side wall panels, full headliner, front and rear dome lamps.		\$0.00
Line 17	All passenger area windows dark tinted. Operable for ventilation if possible.		\$0.00
Line 18	Side cargo door, sliding.		\$0.00
Line 19	Rear cargo doors, swinging dual.		\$0.00
Line 20	Stability Control system.		\$0.00
Line 21	Automatic traction control.		\$0.00
Line 22	Tires, all-season radials. Full size spare tire.		\$0.00
Line 23	Rear bumper.		\$0.00
Line 24	Factory installed Bluetooth. Dealer installed Bluetooth acceptable if not available from factory.		\$0.00
Line 25	2 extra key sets w/fob, 4 total complete functional sets with each vehicle		\$0.00
Line 26	Trailer tow extendable mirrors. Power adjustable main head.		\$0.00
Line 27	Trailer tow package: Class IV receiver hitch, 2-inch shaft. 7-wire trailer wiring receptacle at hitch. OEM integral trailer brake controller.		\$0.00
Line 28	Heavy-duty battery with higher CCA than base unit, if available.		\$0.00
Line 29	Higher output alternator than base unit, if available.		\$0.00
Line 30	Please use the following lines for any price adjustments and comments on why price adjustments are necessary. Please reference manufacture codes when adjusting costs.		
Line 31			\$0.00
Line 32			\$0.00
Line 33			\$0.00
Estimated Quantity:		1	
Delivery Charge. Per mile charge for anywhere in the State of Iowa. Use \$0.00 format			\$0.00
Delivered FOB: Iowa Department of Transportation Motor Pool, Ames.		Delivery Miles	Delivery Cost
Delivery Cost - Enter miles in whole number, MapQuest city to city -			\$0.00
Cost will be automatically calculated			
Line 34			
Line 35	TOTAL PRICE EACH: Add Base Cost, Options, and Delivery Cost		\$0.00
Below Information Must Be Provided to complete LCC			
Vehicle Make (i.e.: Ford, Chevrolet, etc.):			
Vehicle Common Model Name (i.e.:Taurus, CK1500, Uplander, etc.):			
Vehicle Exact Model Code (i.e.: R44, CC15653, RSKL52, etc.):			
Vehicle Trim Package Common Name (i.e.: XLT, SE, LT, etc.):			
Exact Trim Package Code Designation (i.e.: 617A, 25J, 2LT, 1WT, etc.):			
State Exact Engine Code (i.e.: 99L, LY6, EVE, etc.):			
State Exact Transmission Code (i.e.: MYD, DGQ, 44T, etc.):			
American Made (Yes/No):			
EPA Highway MPG Rating (if applicable):			

Bidders Request for Alternatives or Exceptions (BRAE)

Iowa Department of Transportation

Letting Date: January 28, 2015

BRAE form due on or before: January 21, 2015

Proposal No.: 13588

Spec. _____

Item: _____

Request: _____

Bidder Proposes to furnish in lieu of above: _____

NOTE: The determination of acceptance of this BRAE request is only valid for the bid for which it was submitted. BRAE approvals received for this bid do not determine or set a precedent for what is acceptable in any other bid posted by the State of Iowa.

Email/Fax to:

Iowa Department of Transportation
Purchasing Section
Attention: Zach Gillen
Email: zachary.gillen@dot.iowa.gov

Fax No.: 515-239-1538

Submitted By _____

Company _____

Address _____

City State Zip

Phone No. _____

Fax No. _____

=====
DOT USE ONLY

Approved _____

Disapproved _____

Reason _____

Signature: _____

Date: _____

Bidder _____

SEALED BID

LETTING DATE: January 19, 2015
PROPOSAL NO: 13588
PROPOSAL DESCRIPTION: 5 Passenger and Specialty Vans

**Iowa Department of Transportation
PURCHASING - SEALED BID PROPOSAL
800 Lincoln Way
Ames, IA 50010**