

## 13190 Questions and Responses

Q1. Please confirm

Q1a. It appears the IDOT has an electronic process already in use for your design process?

A1a. Yes

Q1b. It appears the IDOT has development in process of an electronic process to capture electronic signatures for the contracting process?

A1b. One is currently in development. The original construction contract will be signed through Bid Express which is utilized by the IDOT Office of Contracts. A process will need to be developed for signatures required during construction.

Q1c. It appears the IDOT does not have an electronic process for the construction phase of the projects and is the primary focus of this RFI?

A1c. The IDOT currently uses FieldBook for projects run by IDOT. LPAs have the option of utilizing FieldBook for projects where the IDOT has administrative oversight responsibilities, only participation is small. The focus of this RFI is to develop an electronic process that is required for use on DOT oversight projects and is optional for LPA use on locally funded projects, without any special licensing requirements by the LPA.

Q2. This RFI appears to be similar to your July 2009 RFP LT00723 for Web Based Construction Collaboration Services. Did this RFP get awarded, contracted and executed?

A2. Yes, this RFP was awarded to Attolist/Newforma, and executed however; the scope of the July 2009 RFP encompasses less than this current RFI.

Q3. Is the IDOT looking for a SaaS or internally hosted solution?

A3. Proposals may be presented on either of those solutions.

Q4. This RFI appears to encompass many technology, business, construction and financial processes that may not be available in whole. Will the IDOT consider teaming with multiple vendors if this RFI transitions to a RFP?

A4. The intent would be to contract with one Prime vendor, however subcontractors would be allowed.

Q5. Could you briefly describe your current contractor payment process and/or system and whether electronic funds distribution is used?

A5. Projects on the County's Farm-to-Market system may be paid through their Farm-to-Market account by using our Contractor Pay System. Currently, paper Progress Quantity Vouchers are generated by the County and submitted to the Iowa DOT administering office for review. After approval by the administering office, the Progress Quantity Voucher is routed to the Iowa DOT Office of Finance for entry into our Contractor Pay System. Payment is then issued to the Contractor by electronic deposit if requested by the Contractor; otherwise a paper warrant is issued. If Federal-aid is utilized on the project, the DOT's internal systems then process a Federal funds reimbursement request. When the Federal funds are received the County's Farm-to-Market account is reimbursed. If State-aid is utilized on the project, the appropriate State fund is debited to backfill the County's Farm-to-Market account. The County's Farm-to-Market account is maintained at the Iowa DOT and is not held in a County designated bank.

For County projects not on the Farm-to-Market system and all City projects, the LPA generates a Progress Quantity Voucher and process it internally through the LPA's payment system. The Contractor is then paid by paper warrant or through electronic deposit. If Federal or State-aid is utilized on the project, the LPA then submits a Claim Reimbursement Form for the Iowa DOT administering office to review. Once the claim is approved by the administering office, the administering office enters the claim data into the Iowa DOT's Accounts Payable system and the claim is electronically routed to the Iowa DOT Office of Finance. Federal reimbursement is then requested from FHWA. The funds returned by FHWA are direct deposited into the LPA's designated bank account. If State-aid is utilized on the project, the LPA is reimbursed from the appropriate State fund.

It is a goal that any proposed system communicates electronically with the Iowa DOT's Contractor Pay System and the Iowa DOT's Accounts Payable system to eliminate the need to process a paper Progress Quantity Voucher or paper Claim Reimbursement Form. Additionally, for projects not paid through the Contractor Pay System, in addition to a completed paper Progress Quantity Voucher, a flat file should be generated so that the LPA has the ability to incorporate that file into their payment process, if they choose to make that effort on their own.

Q6. Is there a go live date in place that the IDOT would like to see a system as described in the RFI live?

- A6. Our goal is to go live with a system in 2016 or 2017, with testing to begin as soon as possible.
- Q7. In section 3.7, the RFI indicates that respondents should “address the requirements in section 4.” There is no section 4 of the RFI document. Should this read “section 2.4?”
- A7. Yes, the requirements are in section 2.4, as there is no section 4.
- Q8. Does a vendor have to submit a response to this RFI in order to qualify to participate in any formal Request for Proposal that may result? (Section 3.1)
- A8. No
- Q9. Approximately, how many projects does the LPA office let annually?
- A9. Approximately 300 LPA contracts are let through the Iowa DOT annually. The intent of the system is to allow usage on locally let contracts as well. We do not currently have an estimate on the number of locally let construction contracts or how likely it is that a LPA would use this system for locally let contracts.
- Q10. Who owns the contract data?
- A10. Regarding construction plans, the LPA owns the data. If the question is who owns the software data loaded into the system (submittals, plan sets, construction progress data, etc.), the LPA will own that as well.