



**INSTRUCTIONAL MEMORANDUMS  
To County Engineers**

To County Engineers	Date November 2001
From Office of Local Systems	IM No. 2.04
Subject Temporary Allocation of Farm-to-Market Road Funds	

The purpose of this I.M. is to outline the procedure for implementation of the Iowa Code Section 310.27, which makes the Iowa Department of Transportation (Iowa DOT) the managing authority for temporary allocations of Farm-to-Market (FM) Road Funds.

A county wishing to receive a temporary, advance allocation of FM funds shall include its request as part of its Secondary Road County Budget and Program documents.

The Iowa DOT action will be based on the provisions of the [Iowa Administrative Code \(IAC\) 761 Chapter 170](#).

If the following conditions exist, the county should not initiate this action.

1. The county has proposed a transfer of FM funds to the local fund under the provisions of the Iowa Code Section 309.10.
2. The total funds raised by the county pursuant to the Iowa Code Section 312.2(8) are not at least 75 percent of the maximum funds the county could have raised.

The county is asked to consider the following when initiating this action:

1. Prepare cost estimates for projects with a degree of accuracy that will allow the Iowa DOT to make fund balance and draw down projections using the county estimates.
2. Every effort must be made to let projects as scheduled. Dates indicated for project lettings will be a factor in balance and draw down projects.
3. Carefully analyze the county's limitations imposed by the Iowa Code Section 310.27, stating temporary allocations are not to exceed the allocation for the current fiscal year plus the four succeeding fiscal years.
4. The cash balance in the FM account may require that temporary allocations be less than four fiscal years or not at all.