

From: [Nordholm, Gail \[DOT\]](#)
To: [Nordholm, Gail \[DOT\]](#)
Subject: Reimbursement Process for Emergency Repairs under the Emergency Relief Program
Date: Friday, April 22, 2011 4:04:00 PM

TO: County Engineers, City Representatives, and Consultants

CC: District Local Systems Engineers, Service Bureau,
and Office of Local Systems

FROM: Office of Local Systems

SUBJECT: Reimbursement Process for Emergency Repairs under the
Emergency Relief Program

DATE: April 22, 2011

Following is the long-awaited guidance for submitting reimbursement requests to your district DOT office for emergency repairs under the Federal Highway Administration's Emergency Relief (ER) Program.

Please include the DDIR number and the event (2010-1 or 2010-2). Please make sure you include the dates when the work was actually done, to document what state fiscal year the work was completed in and if it was completed within the first 180 days of the event or after. Emergency repair work done within the first 180 days will be reimbursed at 100% federal funding. For the 2010-1 event, work completed by November 9th will be eligible for 100% funding. For the 2010-2 event, work completed by March 6th, 2011 will be eligible for 100% funding. Work done after these dates will be reimbursed at the normal prorated share or 80%.

The documentation provided must be sufficient to verify the total amount of the requested reimbursements. For force account work by local agency forces, this requires the date the work was accomplished, a listing of labor costs by job classification, a breakdown of equipment hours and rates, and costs for materials used.

For work completed July 1, 2010 and later (FY 2011) use the following equipment rates:

http://www.iowadot.gov/local_systems/publications/equipment_rates.pdf

For work completed before July 1, 2010 (FY 2010) use the following equipment rates:

http://www.iowadot.gov/local_systems/mailling/2011/april/fy10_equipment_rates.pdf

For contract work, the process should be very similar what you use in processing other external vouchers. For the locally let projects, please make sure invoices include the DDIR numbers and event. Also, include proof of payment by the agency to the contractor. If the project used FM funds, as several are, Finance will note this and credit the ER reimbursement back to the county's FM fund rather than have Finance issue a warrant to the county.

One final reminder: The local agencies (and districts) need to keep documentation for possible audit, for three years after FHWA's closure of the project. Because the emergency repairs are billed to FHWA as one statewide project, it will be a long time before every site in the state is completed and the statewide project is closed. The district office will notify the local agency when the record retention period (the beginning of the three years) begins.

If you have any specific questions **please do not reply to this note.** Instead, you may contact Jan Tribolet at 515-239-1665 or jan.tribolet@dot.iowa.gov or your DOT District Office.

Thank you,

Nicole Fox
Office of Local Systems
Phone: 515-239-1506
nicole.fox@dot.iowa.gov

Some of the documents referenced above are in Adobe Acrobat's Portable Document Format (PDF). If you do not have the Adobe Acrobat Reader software, you can download it free of charge at:

<http://www.adobe.com/products/acrobat/readstep.html>.

Mailings are available at the Local Systems Weekly Mailing web address

http://www.iowadot.gov/local_systems/mailling/main_mailing.htm

Iowa DOT Schedule of Equipment Rates - FY 2010

Self Propelled

Equipment	Capacity/ Size	Unit	Rate
Breaker, Pavement	less than 80 HP	hour	\$ 46.36
Breaker, Pavement	80 HP and more	hour	\$ 57.91
Broom, Pavement	less than 84"	hour	\$ 11.06
Broom, Pavement	84" or more	hour	\$ 26.26
Concrete Saw	more than 65 HP	hour	\$ 28.86
Dozer, Crawler	less than 80 HP	hour	\$ 37.59
Dozer, Crawler	80 - 100 HP	hour	\$ 47.60
Dozer, Crawler	more than 100 HP	hour	\$ 59.48
Dragline	less than 120 HP	hour	\$ 112.69
Dragline	120 HP or more	hour	\$ 123.38
Excavator, Wheeled, Hydraulic	less than 100 HP	hour	\$ 40.80
Excavator, Wheeled, Hydraulic	100 - 150 HP	hour	\$ 75.51
Excavator, Wheeled, Hydraulic	more than 150 HP	hour	\$ 99.90
Excavator, Crawler, Hydraulic	less than 100 HP	hour	\$ 37.38
Excavator, Crawler, Hydraulic	100 - 150 HP	hour	\$ 66.09
Excavator, Crawler, Hydraulic	more than 150 HP	hour	\$ 95.19
Fork Lift	6000 Lbs or less	hour	\$ 12.11
Fork Lift	more than 6000 Lbs	hour	\$ 21.42
Loader, Crawler	less than 80 HP	hour	\$ 39.15
Loader, Crawler	80 HP and more	hour	\$ 64.22
Loader, Skid	less than 50 HP	hour	\$ 23.97
Loader, Skid	50 HP and more	hour	\$ 30.62
Loader, Wheel	less than 80 HP	hour	\$ 27.37
Loader, Wheel	80 HP and more	hour	\$ 53.53
Loader-Backhoe, Wheel	less than 75 HP	hour	\$ 30.68
Loader-Backhoe, Wheel	75 - 95 HP	hour	\$ 38.24
Loader-Backhoe, Wheel	more than 95 HP	hour	\$ 56.91

Self Propelled (continued)

Equipment	Capacity/ Size	Unit	Rate
Motor Grader	less than 135 HP	hour	\$ 42.29
Motor Grader	135 HP or more	hour	\$ 63.53
Paver, Asphalt	less than 10' screed	hour	\$ 123.41
Paver, Asphalt	10' screed or more	hour	\$ 173.79
Paver, Concrete Slip Form	10' or less	hour	\$ 82.12
Paver, Concrete Slip Form	more than 10'	hour	\$ 246.34
Pulverizer/Scarifier/Road Reclaimer		hour	\$ 361.45
Road Widener			\$ 101.61
Roller, Rubber Tire	7 wheel or less	hour	\$ 44.27
Roller, Rubber Tire	more than 7 wheel	hour	\$ 51.85
Roller, Steel Drum	less than 40" drum width	hour	\$ 18.19
Roller, Steel Drum	40 - 67" drum width	hour	\$ 44.48
Roller, Steel Drum	more than 67" drum	hour	\$ 71.58
Roller, Sheep's Foot	40 - 67" drum	hour	\$ 26.26
Roller, Sheep's Foot	more than 67" drum	hour	\$ 48.00
Scraper	11 CY or less	hour	\$ 102.80
Scraper	11 - 21 CY	hour	\$ 142.03
Scraper	more than 21 CY	hour	\$ 203.96
Spreader, Chip	10 ' or less	hour	\$ 78.28
Spreader, Chip	more than 10'	hour	\$ 104.27
Street Sweeper	Single Engine	hour	\$ 65.74
Tractor	less that 50 HP	hour	\$ 19.12
Tractor	50-70 HP	hour	\$ 21.96
Tractor	more than 70 HP	hour	\$ 22.69
Tractor & Mower		hour	\$ 29.27
Trencher	48" or less trench depth	hour	\$ 17.50
Trencher	more than 48" depth	hour	\$ 20.53
Truck, Dump	Single Axle	hour	\$ 54.69
Truck, Dump	Tandem Axle	hour	\$ 62.54
Truck, Dump	Triple Axle	hour	\$ 97.13
Truck, Flatbed	Single Axle	hour	\$ 45.17
Truck, Flatbed	Tandem Axle	hour	\$ 57.59
Truck, Fuel		hour	\$ 39.75

Self Propelled (continued)

Equipment	Capacity/ Size	Unit	Rate
Truck, Pick-up or Van or SUV	1/2 or 3/4 Ton, 4 X 2	hour	\$ 14.72
Truck, Pick-up or Van or SUV	1/2 OR 3/4 Ton, 4 X 4	hour	\$ 18.89
Truck, Pick-up or Van	1 ton, 4 X 2 or 4 X 4	hour	\$ 22.37
Truck, Tractor	30,000 Lbs or less	hour	\$ 41.05
Truck, Tractor	> 30,000 & < 50,000 Lbs	hour	\$ 68.85
Truck, Tractor	more than 50,000 Lbs	hour	\$ 76.47
Truck, Water	2500 Gal or less	hour	\$ 40.28
Truck, Water	more than 2500 Gal	hour	\$ 51.83

Non-self Propelled, Motorized, over \$5,000.00

Equipment	Capacity/ Size	Unit	Rate
Air Compressor	125 - 200 CFM	hour	\$ 12.73
Air Compressor	more than 200 CFM	hour	\$ 18.62
Asphalt Distributor	1600 Gal or less	hour	\$ 28.06
Asphalt Distributor	more than 1600 Gal	hour	\$ 28.94
Breaker, Pavement, Attachment		hour	\$ 9.93
Brush Chipper	7" or less	hour	\$ 12.48
Brush Chipper	> 7" & < 16 "	hour	\$ 23.46
Brush Chipper	16" or more	hour	\$ 31.24
Compactor, Towed, Rubber Tired		hour	\$ 16.81
Compactor, Towed, Sheepsfoot		hour	\$ 12.50
Generator	5 KW	hour	\$ 4.78
Generator	15 KW	hour	\$ 11.50
Generator	40 KW	hour	\$ 14.77
Generator	75 KW	hour	\$ 31.84
Generator	100 KW	hour	\$ 38.84
Generator	150 KW	hour	\$ 56.79
Generator	200 KW	hour	\$ 62.50
Generator	300 KW	hour	\$ 93.88
Generator	400 KW	hour	\$ 130.22
Generator	500 KW	hour	\$ 168.27
Generator	700 KW	hour	\$ 221.98
Mulcher, Trailer Mtd		hour	\$ 15.22
Sprayer, Seed, Trailer	1000 Gal or less	hour	\$ 13.35
Sprayer, Seed, Trailer	more than 1000 Gal	hour	\$ 16.12
Spreader, Chip, Mtd	8 Ft	hour	\$ 6.88
Pump, Water	2" or less	hour	\$ 6.86
Pump, Water	more than 2"	hour	\$ 9.32
Trailer, Asphalt Dist	1000 Gal	hour	\$ 16.93
Trailer, Asphalt Dist	2000 Gal	hour	\$ 25.77
Trailer, Dump (Side, Bottom, Rear)	18 CY	hour	\$ 10.57
Trailer, Dump (Side, Bottom, Rear)	22 CY	hour	\$ 13.10

Non-self Propelled, Motorized, over \$5,000.00

Equipment	Capacity/ Size	Unit	Rate
Trailer, Equipment	10 T	hour	\$ 3.33
Trailer, Equipment	>10 T to 20 T	hour	\$ 6.86
Trailer, Equipment	>20 T & < 50 T	hour	\$ 13.31
Trailer, Equipment	50 Tons	hour	\$ 16.37
Trailer, Office	8 ' x 24 '	day (8 hours)	\$ 15.54
Trailer, Office	8 ' x 32 '	day (8 hours)	\$ 18.69
Trailer, Water	3000 Gal or less	hour	\$ 14.03
Trailer, Water	3000 Gal to 8999 Gal	hour	\$ 17.41
Trailer, Water	9000 Gal to 11000 Gal	hour	\$ 19.59
Trailer, Water	12000 Gal or more	hour	\$ 22.05
Vibrator, Concrete		hour	\$ 0.57
Welder, Portable	300-399 Amps	hour	\$ 10.72
Welder, Portable	400-600 Amps	hour	\$ 17.50