

**From:** [Nordholm, Gail \[DOT\]](#)  
**To:** [Nordholm, Gail \[DOT\]](#)  
**Subject:** Emergency Relief Program Training on September 3, 2010  
**Date:** Tuesday, August 31, 2010 3:55:00 PM

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**TO:** County Engineers, City Clerks, City Representatives and Consultants

**CC:** District Local Systems Engineers, Service Bureau,  
Office of Local Systems, and Bonnie Castillo, Statewide Emergency  
Operations

**FROM:** Office of Local Systems

**SUBJECT:** Emergency Relief Program Training on September 3, 2010

**DATE:** August 31, 2010

Note: In an effort to distribute this information as broadly as possible, this message is being sent to multiple mailing lists, so you may get more than one copy.

The Iowa Department of Transportation has scheduled a free training session for local agencies to learn more about the Federal Highway Administration (FHWA) Emergency Relief (ER) program. The training session will be held this Friday, September 3, 2010 at 9:00 a.m.

This training is designed for those agencies that have experienced damage to eligible roadways under their jurisdiction as part of a declared disaster event. Eligible roadways include all Federal Functional Classifications except local and rural minor collectors. To determine the classification of a roadway in your jurisdiction, please refer to the maps located at:

[http://www.iowadot.gov/systems\\_planning/fedfuncclass.html](http://www.iowadot.gov/systems_planning/fedfuncclass.html)

To determine if a disaster event has been declared for your county, refer to the following map:

[http://www.iowadot.gov/local\\_systems/mailling/2010/august/ER\\_eligible\\_aug26.pdf](http://www.iowadot.gov/local_systems/mailling/2010/august/ER_eligible_aug26.pdf)

This training will be conducted on-line in a webinar format. Each Iowa DOT

District Office will be hosting a webinar connection at one of its conference or training rooms. The number of on-line seats are limited for this training, so we strongly encourage interested local agency staff to participate by going to their Iowa DOT District Office.

For cities and counties in District 1, the webinar will be hosted at the Materials East Conference Room at the Central Complex in Ames. For the webinar host sites in other districts, please contact your District Local Systems Engineer. Maps and contact information for each district office are available at: <http://www.iowadot.gov/districtshome.html>.

If you are not able to attend this training at one of our district offices, you may participate on-line. Before attempting to connect to the webinar, we strongly recommend you verify that your computer has Adobe Flash Player loaded, which is available for free at: <http://www.adobe.com/products/flashplayer/>. We also recommend that you use Internet Explorer as your web browser since we cannot guarantee compatibility with other web browsers. Finally, we recommend that you click on the link below before the webinar begins to verify that you can access the webinar site.

To participate on-line, follow these steps:

1. Click on the following link:  
<http://iowadepthtransport.adobeconnect.com/r26909507/>
2. Click on the "Enter as Guest" radio button.
3. Enter your first and last name in the space provided.
4. Click on "Enter Room" to join the webinar.
5. On your telephone, dial 1-866-685-1580.
6. When prompted, enter the code number, followed by the pound sign:  
0009991687#

If you have any questions about this training session or the ER program, please **do not reply to this note**. Instead, you may contact:

Bonnie Castillo  
Disaster Operations Manager  
Statewide Emergency Operations  
Iowa Department of Transportation  
Cell Phone 515-290-2864  
Direct Line 515-239-1678

[Bonnie.Castillo@dot.iowa.gov](mailto:Bonnie.Castillo@dot.iowa.gov)

Thank you,

M.J. "Charlie" Purcell  
Director, Office of Local Systems  
Iowa Department of Transportation  
515-239-1532 charlie.purcell@dot.iowa.gov

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Some of the documents referenced above are in Adobe Acrobat's Portable Document Format (PDF). If you do not have the Adobe Acrobat Reader software, you can download it free of charge at:

<http://www.adobe.com/products/acrobat/readstep.html>.

Mailings are available at the Office of Local Systems Weekly Mailings web page at:

[http://www.iowadot.gov/local\\_systems/mailing/main\\_mailing.htm](http://www.iowadot.gov/local_systems/mailing/main_mailing.htm)