

Iowa County Engineer's Office Organization
Registration for Fall 2010 Meeting
West Des Moines Marriott

July 2010

Please complete the registration form below and return it with payment by **September 15th, 2010**. The registration fee will be \$150; late registration fee will be \$160. Included in the registration fee are Thursday, October 14th Registration/Morning Session refreshments, lunch buffet, afternoon refreshments, dinner that evening and breakfast on Friday, October 15th. To keep our conference costs down, please indicate only the meals you will participate in.

Thursday Lunch: The Deli Buffett: Soup Du Jour (Chef's Specialty Soup), House Made Ranch and Italian Iowa farm house salad with Iowa sweet corn, tomato and cucumber, sliced turkey, sliced roast beef, and shaved ham, sliced Swiss, American and Cheddar cheeses, assorted breads and rolls, and condiments, lettuce, sliced tomatoes, onions, and pickles, herbed pasta salad, potato chips, gourmet cookies, fresh brewed coffee and decaffeinated coffee, tea or lemonade.

There will be a hospitality room before and after the banquet with light Hors d'oeuvres and snacks.

Thursday Banquet: The banquet this year is a Mixed Grill. All attendees will receive the same plated dinner of **Roasted Petite Tenderloin of Beef AND Seared Chicken Breast** served with Salad, Chef's Selection of Seasonal Vegetables, Potato or Rice and Baked Rolls with Butter. Dessert - Cheese Cake or Chocolate Cake. Fresh Brewed Regular & Decaffeinated Coffee, Iced Tea or Lemonade. *If you have any dietary requests (vegetarian, gluten free, etc) please let us know and the kitchen staff will be happy to accommodate. The Thursday evening banquet fee for a guest will be \$35 payable with registration.*

Hospitality Room – Sponsored in part by Oden Enterprises and Metal Culverts (After Dinner). See additional flyer for more information.

Friday Breakfast: Iowa Farm Buffet: Fresh Orange Juice, Seasonal Display of Fresh Fruit, Scrambled Eggs with Cheese, Smoked Bacon and Country Sausage links, Breakfast potatoes, Assorted Breakfast Breads and Pastries, Fruit Preserves, butter and honey, Coffee, Bottled Water, Assorted Soft Drinks, Assorted Milks

If you have special needs for food due to health reasons, please make it known with your registration.

If your special needs are for lodging, please make it known to the West Des Moines Marriott when you make your room reservations.

IMPORTANT !!!– Each county should make sure you have direct billing set up for your county **prior** to the conference **OR** you will be asked to provide a **credit card** upon arrival. If you need direct billing information, please contact the West Des Moines Marriott.

Rooms at West Des Moines Marriott are \$94.00 (plus hotel tax) for the Run of House rooms. **Reservations for hotel accommodations should be made prior to September 28th, 2010** to lock in this price and availability. Indicate to them you are with Iowa County Engineers Office Organization. All rooms will be non-smoking. Check-in time is 3:00 p.m., check out time is 12:00 p.m. Reservations may be made by calling 1-800-228-9290 or 1-515-267-1500.

Article IV, Section 3, of the ICEOO Bylaws states: "No refunds will be given for conference registration if cancellation to the meeting is made one week before the conference date, and 80% refund to persons canceling prior to the first week cancellation deadline of the conference date."

Make checks payable to **ICEOO** and return by **September 15th, 2010** to:

Vicki Hillock
ICEOO Treasurer
Story County Engineer's Office
837 N Ave
Nevada, IA 50201
515-382-7355

Meal Count
____ Thursday Lunch
____ Thursday Banquet
____ Friday Breakfast
Special food requests _____

Please enclose **\$150** per person. (Guest Fees – Banquet **\$35**, Banquet & Breakfast **\$50**, Breakfast only **\$15.50**)

County Name County No. District No.

Names of those attending:

- 1. _____ 2. _____
- 3. _____ 4. _____