

Bell, Tammi [DOT]

From: Nordholm, Gail [DOT]
Sent: Wednesday, January 06, 2010 3:16 PM
To: Bell, Tammi [DOT]
Subject: Tractor/Mower Operator Safety Training Workshop

TO: County Engineers and City Representatives
tammi.bell@dot.iowa.gov

CC: District Local Systems Engineers, Service Bureau
and Office of Local Systems

FROM: Office of Local Systems

SUBJECT: Tractor / Mower Operator Safety Training Workshop

DATE: January 6, 2010

The following is being sent on behalf of Tom McDonald of InTrans. If you have any questions, **please do not reply to this note**. Instead, you may contact the person shown below.

Based on the response received from cities and counties the Institute for Transportation will sponsor a series of tractor / mower safety workshops around the state at convenient locations in May. The training vendor is interested in repeating that opportunity again this year and has offered to provide the one day workshops at a price of \$110/person including lunch and handout materials. The following link is a descriptive flyer and registration form.

http://www.iowadot.gov/local_systems/mailing/2010/january/2010_tractor_mower_brochure.pdf

Would you please consider the training needs for your mower operators and return the registration to InTrans at your earliest convenience. Let me know of any questions or needs for more information. Thanks for your consideration.

Tom McDonald, P.E.
Safety Circuit Rider, Iowa LTAP
Iowa State University
(515) 294-6384
tmcdonal@iastate.edu

Some of the documents referenced above are in Adobe Acrobat's Portable Document Format (PDF). If you do not have the Adobe Acrobat Reader software, you can download it free of charge

Registration Form

2010 Tractor/Mower Operator Safety Training Workshop

Please print clearly and include complete address. Copy this form as needed.

Name:
Title:
Mailing address:
City, state, zip:
Daytime phone:
Email address:

SELECT LOCATION AND DATE

- Iowa City, IA – May 11, 2010**
Johnson County Shop
4810 Melrose Ave. West
Iowa City, IA
- Waukee, IA – May 12, 2010**
Maple Street Community Center
445 Maple Street
Waukee, IA
- Council Bluffs, IA – May 13, 2010**
Council Bluffs Fleet Maintenance Facility
901 10th Ave
Council Bluffs, IA 51501

Fee: \$110/participant

Fee includes includes all handouts, refreshments during breaks, and lunch.

Make checks payable to Iowa State University.

Please mail or fax this form and payment to

Georgia Parham

**Institute for Transportation
2711 South Loop Drive, Suite 4700
Ames, IA 50010-8664**

Fax: 515-294-0467

RETURN SERVICE REQUESTED

2010 Tractor/Mower Operator Safety Training Workshop
Institute for Transportation
2711 S. Loop Drive, Suite 4700
Ames, IA 50010-8664

IOWA STATE UNIVERSITY
Institute for Transportation



2010 Tractor/Mower Operator Safety Training Workshop



**May 11, 2010
Iowa City, IA**

**May 12, 2010
Waukee, IA**

**May 13, 2010
Council Bluffs, IA**

About the Workshop

The Tractor/Mower Operator Safety training workshop is a one-day workshop on best safety practices for industrial mower operator safety. The workshop will include four hours of classroom operator training and three hours of hands-on operator training, covering the topics listed below.

Classroom Training:

- Responsible operation
- Safety management of hazards & risks
- Before-operation safety
- Operation safety
- Safety during shutdown
- Safety practices during maintenance

Hands-On Training:

- Equipment inspection
- Safety signage placement
- Use of checklists
- Performance drivers test
- Safe operating techniques
- Personal protective gear use

Iowa Roads Scholar Program

Attendance at this workshop will give you seven contact hours.

Schedule

The workshop will be held in four Iowa locations from May 11–13, 2010. Classes begin at 8:00 a.m. each day and will be completed by 3:30 p.m. The locations are as follows:

May 11, 2010
Johnson County Shop
4810 Melrose Ave. West
Iowa City, IA

May 12, 2010
Maple Street Community Center
445 Maple Street
Waukee, IA

May 13, 2010
Council Bluffs Fleet Maintenance Facility
901 10th Ave
Council Bluffs, IA 51501

Instructor

Jim Green has well-earned credibility, gained from over 20 years of experience. Jim is an OSHA-authorized trainer and has achieved several other training recognitions from the International/National Association of Safety Professionals, including Certified Safety Training/Planning Specialist, Certified Safety Trainer, Safety Manager, and Safety Auditor.

Questions?

For questions about workshop content, contact Tom McDonald, Safety Circuit Rider, Institute for Transportation at 515-294-6384 or tmcdonal@iastate.edu.

For questions about registration, contact Georgia Parham, Events Coordinator, Institute for Transportation, at 515-294-8103 or gparham@iastate.edu.

Registration

A registration fee of \$110 includes all handouts, refreshments during breaks, and lunch.

Complete the attached form and mail or fax to

Georgia Parham
Institute for Transportation
2711 South Loop Drive, Suite 4700
Ames, IA 50011
Fax: 515-294-0467

For online registration, visit
www.ctre.iastate.edu/events/mower/



at:

<http://www.adobe.com/products/acrobat/readstep.html>.

Mailings are available at the Office of Local Systems Weekly Mailings web page at:

http://www.iowadot.gov/local_systems/mailing/main_mailing.htm