

Bell, Tammi [DOT]

From: Bell, Tammi [DOT]
Sent: Wednesday, November 18, 2009 12:19 PM
To: Bell, Tammi [DOT]
Subject: Contractor Pay for Thanksgiving, Christmas, & New Years Holidays

TO: County Engineers
tammi.bell@dot.iowa.gov

CC: District Local Systems Engineers, Service Bureau
and Office of Local Systems

FROM: Office of Local Systems

SUBJECT: Contractor Pay for Thanksgiving, Christmas, & New Years Holidays

DATE: November 18, 2009

The following is being sent on behalf of the Office of Finance. If you have any questions, **please do not reply to this note**. Instead, you may contact the person shown below.

As per the Office of Accounting, the following are the cut-off days for contractor payments for contracts utilizing the IDOT Contractor Pay System during the upcoming holidays:

Thanksgiving Week – Tuesday noon, November 24 will be the cut-off

- Contractors will be paid on November 25

Christmas Week – Wednesday noon, December 23 will be the cut-off

- Contractors will be paid on December 24

New Years Week – Wednesday noon, December 30 will be the cut-off

- Contractors will be paid on December 30

Donna Banker
Iowa DOT
Office of Finance
515-239-1181
Fax: 515-239-1874

Some of the documents referenced above are in Adobe Acrobat's Portable Document Format (PDF). If you do not have the Adobe Acrobat Reader software, you can download it free of charge at:

<http://www.adobe.com/products/acrobat/readstep.html>.

Mailings are available at the Office of Local Systems Weekly Mailings web page at:

http://www.iowadot.gov/local_systems/mailing/main_mailing.htm