



IOWA DOT

SUBCONTRACT REQUEST

Contractor _____ County _____

Contractor Vendor ID _____ Contract ID No. _____

Letting Date _____ Bid Order _____

This is to request that the following subcontractor be authorized to perform the work for the items listed below. It is clearly understood by both the prime contractor and the subcontractor that all terms of the prime contract shall apply. It is also clearly understood that the subcontractor is not a third-party beneficiary of the contract between the prime contractor and the DOT.

When this subcontractor is being used to satisfy an established DBE goal, the actual amount to be paid to the DBE is indicated in Column "A". The authorization of the DOT is limited to the question of whether the subcontractor is a DBE and shall in no sense be construed as an endorsement of the DBE or an expression of opinion by the DOT on the subcontractor's ability to comply with the contract.

Subcontractor _____ Subcontractor Vendor ID _____

Address _____

_____ Telephone No. _____

The following conditions apply if this is a Federal Aid Contract:

1. The prime contractor is responsible for compliance by the subcontractor with Required Contract Provisions for Federal Aid Contracts, Form FHWA-1273, dated as per contract, relative to projects financed under the Federal Highway Act relative to wages and payrolls, and all terms of the prime contract applicable to the work performed by the subcontractors. The subcontract agreement shall be in writing and a copy of FHWA-1273 shall be attached.
2. The prime contractor is responsible for checking and submitting subcontractor's payrolls at the same time the prime contractor's payrolls are submitted when payment of predetermined wages is required.
3. I do hereby certify that in requesting authorization to sublet a portion of this project we have taken affirmative action to seek out and consider disadvantaged business enterprises as potential subcontractors and/or material suppliers.

Line No.	Item Description	Quantity	Unit Price	"A"	\$ Amount	Part Item
	Mobilization					<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
Signature (Prime Contractor)				Totals Carried From Back	\$0.00	\$0.00
				Totals	\$0.00	(a) \$0.00

	Totals	Specialty Items	Totals Less Specialty Items	% Sublet this approval
Contract Amount			(b)	$\left(\frac{a}{b}\right) 100$
				% Prev. Sublets Format: 0.00
				Total % To Date

Reviewed by: _____

_____ County/City Engineer _____ Date

Line No.	Item Description	Quantity	Unit Price	"A"	\$ Amount	Part Item
						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
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						<input type="checkbox"/>
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						<input type="checkbox"/>
						<input type="checkbox"/>
						<input type="checkbox"/>
Carry to front side				Totals		
				this side		<input type="checkbox"/>

Article 1108.01 of the Standard Specifications requires the contractor to submit "Subcontract Request Form" to the Office of Contracts with the signed contract. Any additional subcontractor requests or changes after the contract has been signed should be submitted to the Project Engineer. This form is only used to request authorizations for a subcontractor performing new items added to the contract. All other requests must be submitted electronically using the .con file produced by the SiteXchange software.