



To Office: Construction & Materials Date: _____

Attention: Construction & Materials Engineer Ref. No.: _____
(Project Number)

From: _____, RCE County: _____

Office: _____ Construction Residency

Subject: Severe/Fatal Accident Information

Following find information relating to a severe or fatal accident that recently occurred on a construction project.

Route Number: _____ Direction: _____ Milepost: _____

Date of Accident: _____ Time of Accident: _____

Contractor: _____

Traffic Control Required in Contract Documents:

Approved Traffic Control Modifications:

Brief Description of Facts Surrounding Accident:

- cc: Highway Division Director
- Office of Construction & Materials, Traffic Safety Engineer
- Office of Public Affairs Director
- Operations & Finance Division Claims Mgr
- Office of Employee Services Director
- District Engineer
- District Construction Engineer