

Doing Business Presentation

2014 Iowa Department of Transportation DBE Workshop

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Doing Business Presentation

- Negotiated Services
- Process
- Questions

Negotiated Services

- Procurement of Architectural, Engineering, and Related Professional and Technical Services.
- Includes:
 - ✓ Licensed Professionals
 - ✓ Support Functions
- Excludes:
 - ✓ Highway Construction
 - ✓ Goods and Other Services

Process



- Prequalification
- Notification
- Selection
- Contracting
- Evaluation
- Questions

Process



- Prequalification
- Notification
- Selection
- Contracting
- Evaluation
- Questions

Questions

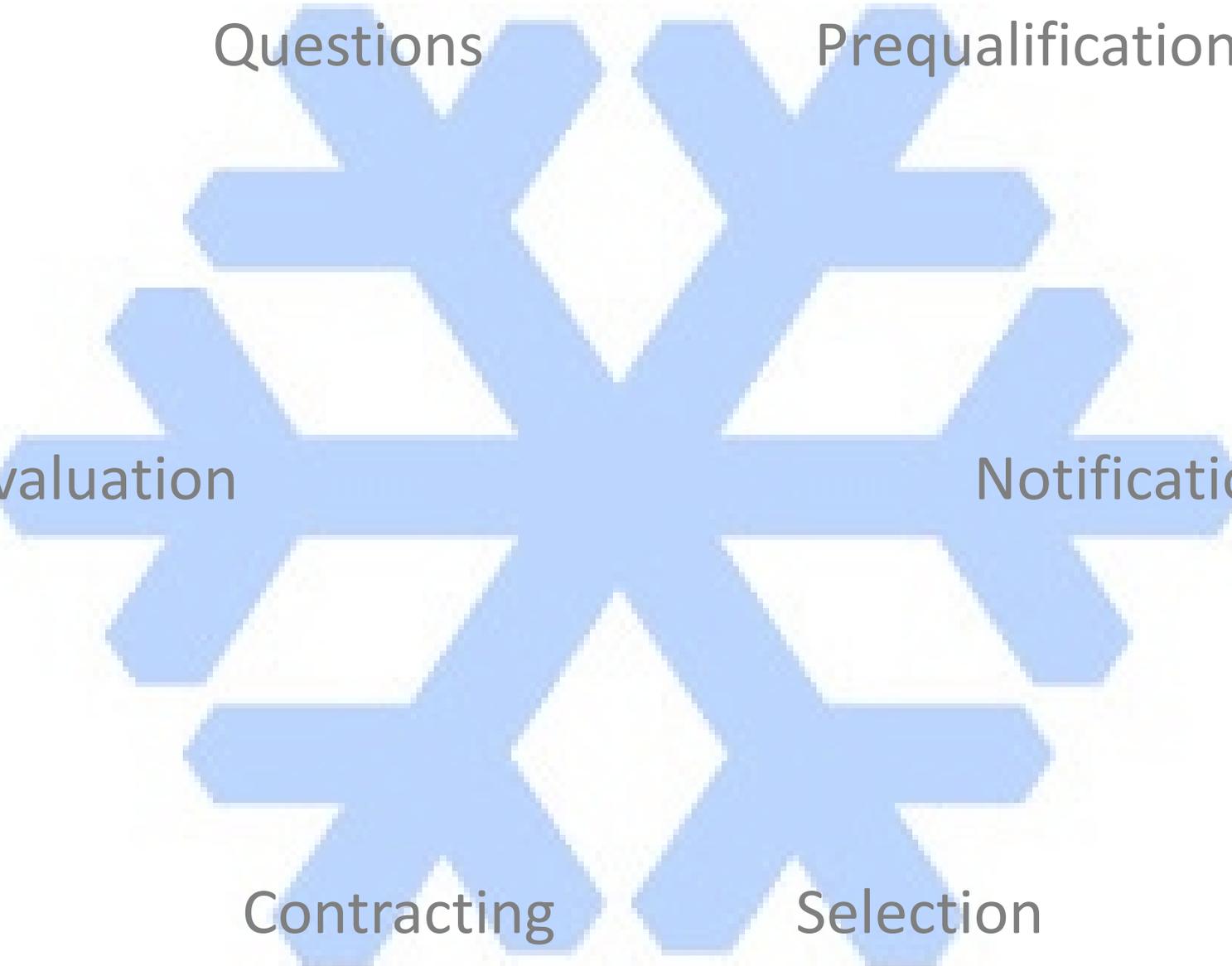
Prequalification

Evaluation

Notification

Contracting

Selection



Process - Prequalification

- Managed on-line
- Access:
 - ✓ IA DOT Website
 - ✓ Consultant Utilization
- 2 Part Application
 - ✓ Firm Information (on line form 102111)
 - ✓ Supplemental – each work category (on line form 102113)
- Instructions found near bottom of home page

Process – Prequalification

Iowa Department of Transportation

Consultant Utilization

[Home](#)

- **Open Request For Proposals ***
Lists and details of RFP's the Iowa DOT is currently soliciting or has recently completed.
- **Prequalification for Iowa DOT Work**
Includes: Listings of prequalification categories with firms prequalified for each; online prequalification forms; all prequalified firms with expiration date.
- **Outsourcing Policies & Procedures**
Includes: prequalification category descriptions, prequalification process, selection process, contract policy.
- **IA-DOT/ACEC-IA/FHWA PARTNERING TEAM REPORTS**
- **Links of Interest**

* Please verify your e-mail contact listed on form 102111. Requests for proposals and other notices are being sent via e-mail. Hard-copies are no longer being sent by U.S. Mail. Please contact Steve Messler if form 102111 needs to be revised.

Instructions for using this web site are available here in PDF format.

This, and the following pages, are maintained by the RFP Coordinator, Steve Messler. He is located in the Iowa DOT Central Complex at 800 Lincoln Way, Ames, Iowa, 50010. Contact references:
Telephone number: (515) 233-7851, Fax number: (515) 239-1873, E-mail Steve.Messler@dot.iowa.gov

Process – Notifications

- Prequalified:
 - ✓ RFP Opportunities, IA DOT Projects
 - ✓ Local Agencies (upon request)
 - ✓ New Work Categories Established
 - ✓ Renewal
- Graphic Mail

Process – Selection

- RFP (Complete)
- Small



Process – Contracting

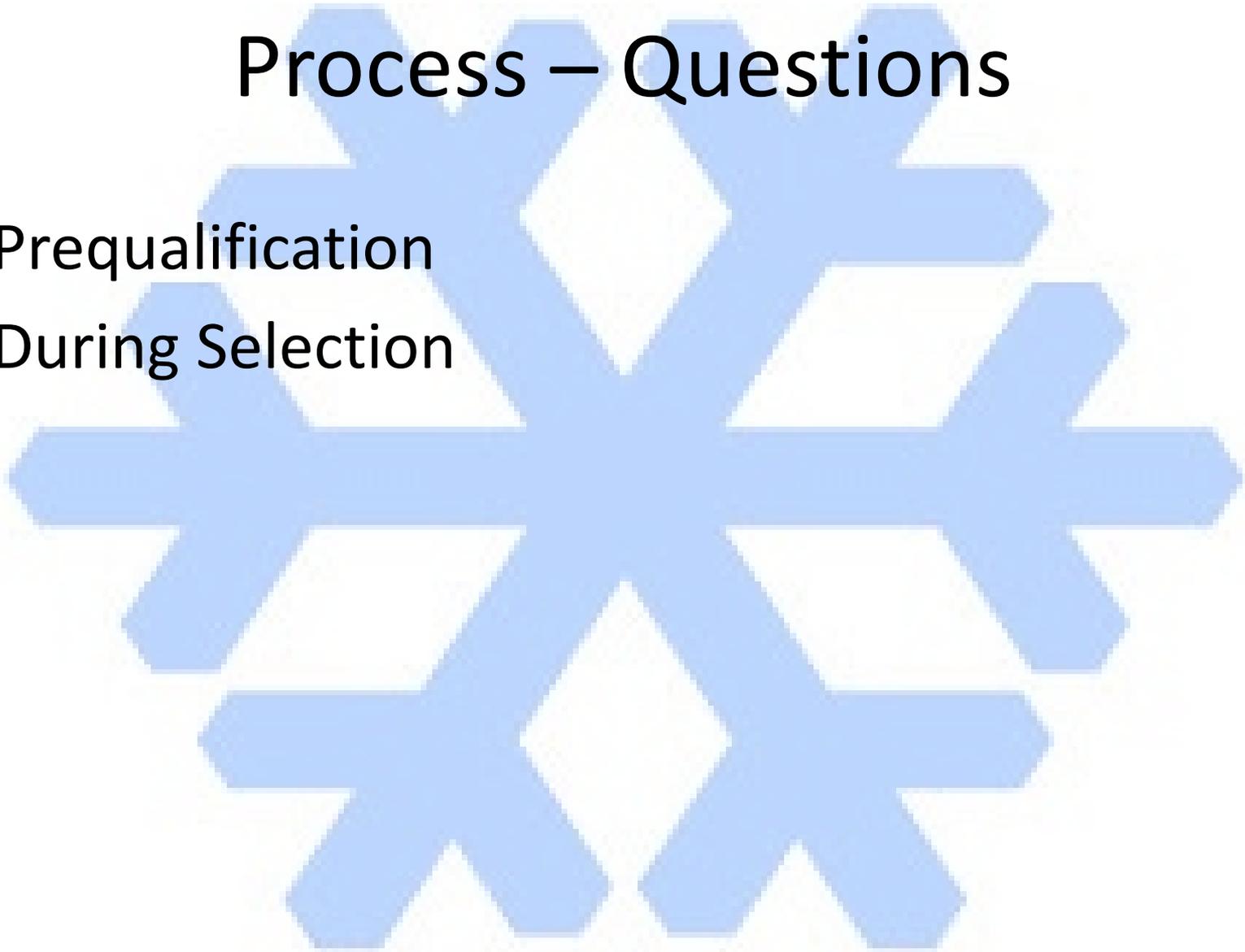
- Negotiation
- Pre-audit
- Administration/Invoicing
 - ✓ Pay when paid
 - ✓ Timing of invoice submittals

Process – Evaluations



Process – Questions

- Prequalification
- During Selection





Questions

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